



Government Relations Policy

1 Purpose

In recognition that Governments are important stakeholders for Ventia, the purpose of this policy is to support Ventia in establishing and maintaining relationships with all levels of Government.

Ventia's standing with Governments within the political process has significant potential to impact on operations, including in respect of:

- winning work – Governments in Australia and around the world are key clients, particularly in infrastructure
- delivering work – Governments are important partners in the delivery of many projects.

2 Scope

This policy applies to all officers, employees, business partners and contractors of Ventia, whether permanent, fixed or temporary, and including directors, executives and managers. In this policy, the term 'employee' includes all these persons.

3 Principles and objectives

Employees engaging with any Government representative for or on behalf of Ventia must follow these principles and objectives:

- Relationships with Government representatives must only be developed in a mutually beneficial, open and non-political manner.
- Build substance into these relationships by consistently making a useful and informed contribution to relevant policy thereby taking on the status as 'trusted adviser'.
- Consistently identify, monitor, and respond to public policy initiatives that have potential to impact on Ventia (business opportunities, legislative changes, etc).
- Deliver a coordinated, clear and consistent approach to public policy advocacy across Ventia.
- Maintain a transparent non-political approach in the political process including refraining from overt political activity including not donating funds to political parties.

3.1 Specific prohibitions

Ventia does not make Political Donations (either in kind or directly) to political organisations. With prior approval in accordance with the Delegation of Authorities Matrix, nominated Ventia employees may attend business-aligned political functions where there is a need to ensure that Ventia has a clear and consistent voice when engaging as part of the business community with Governments and oppositions.



3.2 Exemptions

Ventia does not seek to restrict the right of individual employees to participate in the political process or to hold political views, however this policy requires that employees make it clear that any political involvement is purely in a personal capacity and is in no way associated with their role within Ventia.

3.3 Breach

A breach of this policy is a breach of the Code of Conduct and may lead to disciplinary action. This may include termination of employment in serious cases.

4 Responsibilities

Any employee who engages or wishes to engage with any level of Government in the performance of their duties within Ventia has the responsibility to do so in accordance with this policy.

Employees are required to:

- contribute to the maintenance of good relationships with Government representatives and those members of the political process who are relevant to support their business development objectives
- coordinate Government relations to ensure effective and consistent communications with Government representatives
- comply with Ventia's position as communicated from time to time by the General Manager Brand, Marketing and Communications on Federal, State and local policy and political issues to ensure a coordinated approach to public policy advocacy
- ensure that any lobbyist engaged for or on behalf by Ventia is registered as required under Commonwealth or State legislation.

5 Definitions

Term	Meaning
Political Donations	Includes a gift or payment made to, or for the benefit of: a political party; an elected member of parliament or local council; a candidate; a third- party campaigner, or an employee of a local council or government department.
Ventia	Means Ventia Services Group Limited and its related bodies corporate.



6 Related documents

- Code of Conduct
- Bribery and Corruption Policy
- Gifts and Hospitality Procedure

Owner	Group CEO		
Advisory to Owner	Group General Counsel		
Approval Authority	The Board	Approval Date	4 June 2020
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